

ALBEMARLE COUNTY PUBLIC SCHOOLS
INTERVENTION AND PREVENTION SERVICES
401 McINTIRE ROAD
CHARLOTTESVILLE, VIRGINIA 22902
(434) 296-5885

SCHOOL BASED INTERVENTION TEAM FOLLOW-UP MEETING

SBIT Meeting-----

Parent Guardian: _____
Date Notification Sent: _____
SBIT Meeting Date: _____
SBIT Meeting Location: _____
SBIT Meeting Time: _____

Meeting Reasons:

- Look at and/or review possible interventions to address issues your child is having at school.
- Review a referral for a Section 504 evaluation
- Review a referral for a Special Education evaluation

(Use the Above Information to complete written parent notification - 20.03)

SBIT ACTION-----

Check the appropriate SBIT Referral Status.

If this is a referral for a special education referral and pre-referral interventions have not been attempted and documented through the SBIT process, then select "SBIT Meeting is required".

- Check this box if an SBIT Meeting is required. (YES)
- Check this box if an SBIT Meeting is not required. (NO)
- Check this box if the student is to be exited from SBIT and referred back to a Tier 1 – Professional Learning Community.
- Check this box if pre-referral intervention / RTI data indicate a special education referral is required.
- Check this box if a 504 referral is required. (If this is a referral without prior SBIT, the Division Level 504 Coordinator was contacted and consulted prior to this referral.)
- Check this box if there are no documented pre-referral interventions / SBIT data collected prior to this referral, and a Special Education Coordinator was contacted and consulted prior to this referral

Enter the date the action was determined: _____

Justification for determination:

Meeting Notes:



Identify Goals, Interventions, Progress Monitoring Tools and Target Scores to achieve.

General Area of need: _____

Specific Area of Need: _____

Tier of Intervention: _____

Goal	Baseline	Target

Progress Tool	Frequency	Person Responsible

Intervention	Duration	Frequency	Person Responsible

Copy this page if additional goals and interventions are required.

Meeting Notes:



Create the SBIT Plan

Use the data above to enter information into the electronic data management system to create a Personalized Learning Plan for this student.