

Eligibility Meeting Date: \_\_\_\_\_

### SECTION 504 ELIGIBILITY SUMMARY

ALBEMARLE COUNTY PUBLIC SCHOOLS  
DEPARTMENT OF SPECIAL SERVICES  
401 McINTIRE ROAD  
CHARLOTTESVILLE, VIRGINIA 22902

- Initial
- Annual Review
- Transfer
- Other: \_\_\_\_\_

Student: \_\_\_\_\_ SSN: \_\_\_\_\_

School: \_\_\_\_\_ Grade \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Please review all information that will be presented at this eligibility meeting.**

**Are additional sources of data needed prior to determination?:**  No (Complete the Eligibility Process)  
 Yes (End this meeting and describe needed info below)

**Sources considered for eligibility determination: (check appropriate areas considered):**

- Academic Record
- Parent / Family Input
- Observations
- Medical Records
- Other \_\_\_\_\_

### SECTION I - PHYSICAL OR MENTAL IMPAIRMENT

A. Please describe the physical or mental impairment: \_\_\_\_\_

B. Is regarded as presently having the impairment:  Yes  No (If "No", stop here, the student is ineligible.)

### SECTION II - MAJOR LIFE ACTIVITY

A. Please describe the major life activity that is affected by the physical or mental impairment:

(If no major life activity is identified as being affected, stop here as the student is "ineligible".)

### SECTION III - SUBSTANTIAL LIMITATION

A. Does the impairment result in failure in the academic setting?  Yes  No\*

B. Describe on the next page how the committee determined the impairment affected a major life activity to a substantial degree\*\*. Describe the evidence / data considered to justify that a substantial limitation currently exists. This would involve a comparison to non-disabled peers with regard to condition, duration and manner of performance in the major life activity identified in Section II\*\*.

\*If the major life activity is "learning", generally, passing grades and advancement in the general curriculum is evidence of educational benefit and would not qualify the student for Section 504 services.

\*\* (The standard used to determine if a physical or mental impairment results in a substantial limitation is **average** performance in the **general population**. Therefore the standard used is not the optimal performance level for this student, but the average performance of individuals found in the general population.)

*NOTE: Eligibility cannot be based solely on any of the following factors: lack of English proficiency or instruction in math or reading environmental or cultural factors, or economic disadvantage.*

SECTION 504 / ADA

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